



09- C-1009

Shirley Franklin
Mayor

CITY OF ATLANTA

Office of the Mayor
55 Trinity Avenue, SW
Suite 2400
Atlanta, Georgia 30303
404-330-6100

Greg Pridgeon
Chief of Staff

May 27, 2009

President Lisa Borders and
Members of the Atlanta City Council
City Hall, Suite 2900 South
68 Mitchell, SW
Atlanta, GA 30303

RE: Keep Atlanta Beautiful Board

Dear President Borders and Members of the Council:

It is my pleasure to appoint **Alisa Chambers** to serve on the Keep Atlanta Beautiful Board of Directors on behalf of the City of Atlanta. Ms. Chambers is a resident of Atlanta and is willing to serve in this capacity. This appointment is for a **term of two (2) years**, to begin on the date of Council confirmation.

I am confident that Alisa Chambers will serve the Keep Atlanta Beautiful Board with integrity and dedication. A copy of her resume' is attached for your review.

Sincerely,

A handwritten signature in black ink, appearing to read "Shirley Franklin", written over the printed name.

Shirley Franklin

Alisa M. Chambers
 1387 Woodland Avenue SE
 Atlanta, GA 30316
 (678) 358-1070
 alisachambers@gmail.com

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| OBJECTIVE | To use the knowledge I have gained through my employment experiences and my education at Georgia State University with an agency that promotes environmental sustainability and responsible community development in the city of Atlanta, Georgia. | |
| EDUCATION | Georgia State University, Atlanta, Ga. Bachelor of Interdisciplinary Sciences in Community Studies Concentration in Policy Studies Magna Cum Laude with a 3.9 on a 4.0 scale | December 07 |
| RELATED EXPERIENCE | A. Brown Olmstead Associates, Atlanta, Ga. <i>Associate</i> <ul style="list-style-type: none"> Coordinate administrative and public relations duties for my main client, the Historic Fourth Ward Park Conservancy, including planning events, maintaining databases and bank accounts, contacting media and soliciting memberships and corporate sponsorships Author and distribute press releases, compile media lists and kits, alert media of upcoming client events and/or announcements, and establish and maintain relationships with key media personalities and contacts Facilitate and execute client meetings and events, including participating in the coordination of a BeltLine Clean-up and Women's Luncheon during the 2008 Democratic National Convention | February 08-Present |
| | Kelly's Closet, Atlanta, Ga. <i>Store Manager</i> <ul style="list-style-type: none"> Provided customer-centered service and retail assistance in a high-end bridal salon and boutique while assisting the store owner, managing several employees and assisting in the completion of daily office work Responsible for maintaining courteous rapport with old and new clients Organizing sales training and product education with an emphasis on meeting and exceeding excellent customer service status Developed and implemented store Policies and Procedures | December 03-February 08 |
| | Sierra Club, Atlanta, Ga. <i>Georgia Chapter Intern</i> <ul style="list-style-type: none"> Responsible for attending community meetings and hearings Executed and attended community events around metro Atlanta Engaged community members in conversations about local issues in order to promote awareness | July 07-December 07 |
| HONORS | Dean's Scholarship Key- 60 Hours (60 semester hours with a minimum grade point average of 3.80) Faculty Scholarship Award (for students who maintain a 4.0 grade point average during a minimum of 36 semester hours) HOPE Scholarship Recipient (for the entire length of my college career) | |
| SKILLS | Interpersonal: Ability to work with all types of people in numerous settings and situations; strong leadership, organizational and communication skills Computer: Proficient in MS Word, Excel and PowerPoint, with the ability to learn additional programs quickly Service: I am a registered Notary Public in Fulton County, Georgia | |
| REFERENCES | Available upon request | |